



K.P.B. HINDUJA COLLEGE OF COMMERCE

NAAC Re-Accredited 'A+'
College with Potential for Excellence

Guidelines and Notice for Online Examinations for Students of Self Finance Courses

Dear Students,

As per circular issued by the University of Mumbai vide circular No. **Exam/DBoEE/ICC/2020-21 /26 dated March 24, 2021** regarding conduct of **online Multiple Choice Questions examination** for the **Self Finance Courses**, the following instructions are to be noted.

A. Students Information:

Students must provide accurate information like - Student name without spelling errors, active mobile number and email address for creating the students login credential for appearing online examination.

B. Internal Examination:

- Internal examination of FY (Sem-II) / SY (Sem-IV) /TY (Sem-VI) BAF, BMS, BBI, BFM, BSC.IT, BIM and BTM Self-Financing Courses will be conducted through **online mode**.
- Internal Examination can be Multiple Choice Questions Test, Assignments, Presentations, Viva-Voce or Video Recording as per the discretion of the respective subject teachers.
- The subject teachers will decide / choose mode of the conduct of internal examination depending upon the subject requirement and communicate it to the students with proper guidelines.
- The submission dates of internal examination shall be informed to the students by the respective subject teachers well in advance.
- Students are required to strictly follow the schedule and do the submission accordingly.
- Students having project work are required to complete their project work by April 10, 2021 and appear for the viva as per the schedule decided by their respective department.

C. Instructions for ATKT students:

- ATKT Exam (Regular and Backlog) for Semester I, III and V of BAF, BMS, BBI, BFM, BMM / BAMMC, BSC.IT, BIM and BTM courses will commence from **April 19, 2021** through online mode.
- ATKT Students (Backlog) for Semester II, IV and VI of BAF, BMS, BBI, BFM, BMM / BAMMC, BSC.IT, BIM and BTM courses will appear in the regular semester end examination.

- Question papers will consist of **50 Multiple Choice Questions of one mark each**. All questions are compulsory. Each question will carry one mark. Total 50 marks will be converted into 75 marks.
- The duration of examination of each paper will be **1 hour**.
- There will be **No revaluation** provision for these examinations as the evaluation will be based on computerized system.
- The details of timetable and instructions regarding online examination, pattern of question paper, model question paper etc. will be made available to the students shortly.

D. External Examination / Semester End Examination:

As per the circular issued by the University of Mumbai vide circular No. **Exam/DBoEE/ICC/2020-21 /26 dated March 24, 2021** accordingly Self - Finance Courses of K.B.P. Hinduja College of Commerce will conduct Online External Examination / Semester End Examination of FY (Semester-II) SY (Semester -IV) /TY (Semester -VI) BAF, BMS, BBI, BFM, BAMMC, BSC.IT, BIM and BTM.

- External Examination of SY (Semester -IV) Self-Financing Courses BAF, BMS, BBI, BFM, BAMMC, BSC.IT, BIM and BTM will commence from **26th April, 2021 onwards** and FY (Semester II) / TY (Semester -VI) will commence from **05th May, 2021 and 06th May, 2021 onwards respectively** through **online mode**. **Please note TYBMM Semester VI Examination will commence from 05th May, 2021.**
- External examination question papers will comprise of 50 Multiple Choice Questions out of which students will **attempt all 50 questions compulsorily**. Each question will carry **1 mark**. Total 50 marks will be converted into 75 marks.
- The question paper will cover the entire syllabus.
- The duration of examination of each paper will be **1 hour**.
- Students are required to compulsorily start their examination in the first 15 minutes of the examination.
- At the time of examination if student faces any problems or have any queries, they are required to report to the department or contact helpline numbers immediately without delay.
- Queries reported by the student during the examination time only will be addressed.
- There will be **No revaluation** provision for these examinations as the evaluation will be based on computerized system.
- Sample questions will be uploaded on college website.

Note:

1. Mock Test for all SFC Courses is scheduled on April 06, 2021 (General Knowledge Based) and 22nd April, 2021 (Subject Based) respectively. Mock test result will not be considered for declaration of result.
2. The software person will be in charge of all the technical aspects of the examination. So, if you have any queries please contact **Mr. Sushant 9594380183 and Ms. Joy 9136577731 Helpline Numbers 9324962894 / 9321862041 / 9321846179 / 9321858153**

Date: March 26, 2021.

Place: Mumbai - 04.

Dr. Minu Madlani
Principal