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K.P.B. HINDUJA COLLEGE OF COMMERCE

NAAC RE-ACCREDITED WITH 'A+'

INSTRUCTIONS FOR ATTENDING OFFLINE CLASSES

As per the University mandate, the College will open from 22nd November, 2021 onwards for the purpose of conducting offline classes for the First year/Second year students. Students are requested to kindly go through the following instructions carefully and to strictly adhere to it.

- Students are required to produce duly signed parent consent letter (hard copy) on the firstday of the class. No one will be allowed to attend classes without the parent's consent letter.
- Students are required to adhere to all Covid-19 precautionary guidelines & SOP's issued from time to time by Government and follow all safety protocols on campus.
- Carry your FULLY Vaccinated Certificate. Above 18 years only those who are fully vaccinated are allowed to attend classes.
- Below 17 years of age will have to carry age proof-identity card.
- Social distancing and hand hygiene must be strictly followed.
- Wearing mask is mandatory in the college.
- Students are advised to carry an extra mask and personal sanitizers (though sanitizers willbe available in the college too).
- Students should refrain from any handshakes and hugs.
- Avoid touching face, eyes, mouth and nose.
- Kindly carry your essential items viz. pen, pencil, notebook, handkerchief, etc. No sharingof stuffs will be allowed.

- Students are advised to bring their own food and drinking water. (Canteen will not be functional)
- Any students with any symptoms of flu, cold etc. should refrain from coming to college.
- If you feel that you have any symptoms like cough, sneezing, sore throat after coming to campus immediately report to the COVID – 19 task force at the college (Ground Floor Room No. G6)
- Eat healthy food, avoid junk food, have moderate physical exercise like yoga breathing exercise to boost your immunity.
- Avoid crowding at the corridors/Passage area and outside college premises
- You are expected to be in college premises strictly for your scheduled lectures time only.

BY ORDER